

Before we can consider you for one of our properties, you will need to register with your local authority's choice based lettings scheme (CBL). The aim of CBL is to give you more choice about where you live while also making sure the lettings system is fair, with homes offered to people with the highest priority first.

We advertise our homes with four different schemes across Suffolk, Norfolk and Cambridgeshire. They are:

Name	Website	Area Covered	Type of Housing
Home-Link	www.home-link.org.uk	St Edmundsbury, Forest Heath, South Cambridgeshire	General needs, sheltered housing
Gateway to Home Choice	www.gatewaytohomechoice.org.uk	Babergh, Braintree, Ipswich, Mid Suffolk, Waveney and Suffolk Coastal	General needs, sheltered housing
Key Select	www.brecklandhousing.co.uk	Breckland	General needs, sheltered housing
Norwich Home Options	www.norwichhomeoptions.org.uk	Norwich	Sheltered housing

You can register online or by contacting your local authority.

What happens next?

After you have registered, your application will be assessed by the local authority and you will be given a priority band and registration date. If you have a medical condition which will affect the type of property which would be suitable for you, this may be taken into account.

When you see a property you like, you will need to express an interest by placing a bid on it. Depending on the CBL scheme, bidding could take place every week or every fortnight.

What happens after I've placed a bid?

At the end of each bidding cycle, the CBL system will generate a shortlist of applicants. The applicant at the top of the list will have the highest priority and will have been at that priority level for the longest period of time. This helps make sure the system is fair for everyone.

Most CBL websites will show where you rank on the shortlist.

If your bid has been successful, we will arrange for you to come and view the property.

If I view a property, does that mean I've been formally offered it?

No. If you are happy with the property after the viewing, the Housing Officer will ask you to fill in an application form. They will then check your references and let you know if you have been successful.

