

About....

Your Grounds Maintenance Service

A number of our schemes receive a Grounds Maintenance Service - basic grass cutting, keeping shrubs tidy and sweeping the car park/footpaths and generally looking after the communal areas



Where a grounds maintenance service is delivered the scheme will be categorised as 'A', 'B', or 'C'. This is to indicate the size of the scheme, with "A" being a large site and "C" a small site and the number of visits the contractor will make to the scheme during the year.

The table below shows how often the contractors should call for the different category of site and overleaf is a table showing schemes by category.

Date	No. of visits	Works	Frequency
1st April to 31st Oct	A = 21 B = 14 C = 7	<ul style="list-style-type: none"> Cut all grassed areas Collect waste paper and litter Where required, apply weed killer to grassed edges where abut hard stands Check and prune shrubs (depending on species) Hedges cut/trimmed 	Each visit Each visit Each visit As required Twice per season
Early Nov.	A = 1 B = 1 C = 1	<ul style="list-style-type: none"> Final grass cut for growing season 	About 12 th day of month
Mid Nov to end Dec	A = 4 B = 2 A = 1	<ul style="list-style-type: none"> Clear all hard standings Collect litter Clear Autumn debris 	Each visit Each visit Each visit
1st Jan to 31st March	A = 4 B = 4 C = 3	<ul style="list-style-type: none"> Clear all hard standings Collect litter Tidy shrub areas 	Each visit Each visit Each visit
		Total number of visits per year	A = 30, B = 21, C = 12

Suffolk Housing Society
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 Customer Service Team 01284 767224 or
 email customerservices@suffolkhousing.org

Scheme name and category

Abbott's Meadow	B	Edgar Ave	B	Laurel Court	B	Sand Acre Close	B
All Saints Road	C	Emily Frost Cl	A	Lewis Close,	B	Scotts Lodge	B
Apple Acre Rd	B	Emperor Circle	C	Linnet Place	B	Seabrook Close	B
Apsley Court	B	Fennels Close	B	Lode Street	C	Sinclair Drive	B
Armstrong Close	B	Field View	A	Lower Road	C	Sisters Court	B
Barretts Lane	C	Fornham House	A	Mackintosh Close	B	Spitfire Close	B
Ben Culey Drive	B	Freehold Rd	A	Maltings Way	B	St Clements	C
Bishop Way	A	Garlands Close	B	Meadow Way	B	St George's Ct	B
Blair Parade	C	Genevyl Close	C	Mill Field	B	St Mary's Close	A
Bloomfield St	A	Gloucester Road	B	Mill Lane	B	St Stephen's Close	B
Blooms Hall Lane	C	Gorst Cl,Boby Rd	B	Monastery Court	B	Stevenson Road	B
Bloomsfield Road	?	Greatfields	B	Nunnery Green	B	Steward House	B
Brick Kiln Road	B	Grove End	B	Nursery Close	B	Suffolk Court	B
Bromley Cl	B	Hall Close, Depden	C	Oakes Close	A	Teasel Close	B
Brybank Rd	B	Hall Close, Weeting	B	Orchard Way	B	The Gate House	B
Bury Court	B	Hazelwood	B	Overchurch Close	B	The Granary	C
Calais Street	B	Heath Road	B	Park Road	B	The Pightle	B
Cedar Crescent	B	Hill Rise	B	Parkway House	C	The Pines	B
Charrington Close	B	Hornings Park	B	Perkins Way	A	Theobalds Close	C
Cobbler's Court	B	Hoxter Way	B	Powell Close	B	Tostock Road	B
Crayford Road	A	Hurricane Place	B	Queens Road	B	Troon Gardens	B
Culford Place	B	Johnson Close	B	Rattlesden Cl	B	Uplands Road	B
Cullum Road	B	Jolly's Way	B	Rectory Road	B	Westgate Street	B
Dunsey Wood Cl.	A	Jubilee Ave.	B	Richard Burn Way	B	Wherstead Road	B
		Jubilee Court	A	Risby Close	A	White Hart Lane	C
				Roman Rise	B	Willow Crescent	B
				Rosemary Gdns	C	Wren Close	B

Frequently asked questions.....

When will the hedge be cut?

Hedges are scheduled to be cut back twice during April to October but the first cut will take place after 1st July - **contractors are not allowed, by law, to cut back hedges before this date for the protection of any nesting birds.**



How often should the contractor be on site?

The number of visits made to your scheme will depend on the size of your scheme (A B or C size as mentioned above) and the time of year.

Can I plant some shrubs/flowers outside my home?

- If you are in a house the front gardens and rear gardens are your responsibility
- If you are live in a flat we do like to encourage residents to “potter” but would ask you to speak to your Housing Officer first to discuss your plans so we can liaise with the contractor. If you decide to stop looking after an area please let us know so that we can get the area back into the contractors work plan.

Can I have shrubs cut back as growing over windows/ aerials/ pathways etc

We will e-mail the contractor, and ask them to do at the next scheduled visit after 1st July (see hedges above)

Does the contractor cut back trees?

No - we will arrange for your Housing Officer to inspect and see if work is necessary.